

**Diocesan Mission & Pastoral
Committee**
Secretary: Mrs Wendy Harris

8th November 2017

Mission and Pastoral Measure 2011
Diocese of Guildford
Benefices of Ockley, Okewood & Forest Green; Ewhurst; Surrey
Weald; Abinger & Coldharbour & Wotton & Holmbury St Mary, &
Westcott

The Bishop of Guildford has asked me to prepare a draft Pastoral Scheme in respect of pastoral proposals affecting these benefices.

I enclose a copy of the draft Scheme. I am sending a copy to all the statutory interested parties, as the Mission and Pastoral Measure requires, and any others with an interest in the proposals.

Anyone may make representations **for** or **against** all or any part or parts of the draft Scheme (please include the reasons for your views) in writing or by email to reach the Church Commissioners at the following address no later than **19th December 2017**.

Rex Andrew
Church Commissioners
Church House
Great Smith Street
London SW1P 3AZ
(email rex.andrew@churchofengland.org) (tel 020 7898 1743)

If they have not acknowledged receipt of your representation before this date, please ring or e-mail them to ensure it has been received. For administrative purposes, a petition will be classed as a single representation and they will only correspond with the sender of the petition, if known, or otherwise the first signatory – “the primary petitioner”.

If the Commissioners do not receive representations against the draft Scheme, they will make the Scheme and it will come into effect as it provides. A copy of the completed Scheme will be sent to you together with a note of its effective date.

Diocesan House, Quarry Street, Guildford, Surrey, GU1 3XG
T: 01483 790313 E: wendy.harris@cofeguildford.org.uk www.cofeguildford.org.uk

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... the Commissioners receive any representations against the draft Scheme, they will send them, and any representations supporting the draft Scheme, to the Bishop whose views will be sought. Individual representors and the primary petitioner will then receive copies of the Commissioners' correspondence with the Bishop (including copies of all the representations) and will be told whether a hearing is to be held. They and individual petitioners may comment further. Copies of all of the representations received and associated correspondence will be published on the Commissioners' website if the matter needs to be considered by the Commissioners.

Those making representations should indicate whether they would like an opportunity to speak to the Committee regarding their representations in the event the Commissioners decide a hearing should be held regarding the case. If a hearing is held, anyone may attend the meeting of the Mission and Pastoral Committee that considers the case and representors may have an opportunity to speak to the Committee. Otherwise, if a hearing is not to be held, the case will be considered in private and you will be informed accordingly.

When the Commissioners acknowledge representations they will let individual representors (and the primary petitioner) know the next few dates of the Committee's meetings. They will confirm the actual date of any hearing nearer the time. The Mission and Pastoral Committee will decide if the draft Scheme should proceed when it considers all the representations on the basis of a paper prepared by the Commissioners' staff and any points raised at the meeting. If it does so decide, any representor or petitioner against the draft Scheme may seek leave from the Privy Council to appeal against the decision.

You will be informed of the Commissioners' decision and the reasons for it.

Please see <http://churchofengland.org/clergy-office-holders/pastoralandclosedchurches/pastoral/rebs.aspx> for further information about the procedure.

PCC Secretaries and incumbents/priests-in-charge/rural deans should refer to the relevant notes below for important additional information concerning them.

Wendy Harris
DMPC Secretary

Notes

PCC Secretaries

The draft scheme is sent to you as PCC Secretary and you should ensure that the PCC as a body is able to make any comments on the draft if it wishes.

I enclose:

- (1) a yellow advice note
- (2) a blue copy (or copies) of a Notice to be displayed locally about the Scheme
- (3) an additional copy (or copies) of the draft Scheme, together with a glossary of words commonly used in pastoral reorganisation Schemes, and
- (4) a green acknowledgement form and a reply-paid envelope.

You are required to display details of the draft Scheme as explained in the yellow advice note. The Commissioners are not able to complete the Scheme until all the legal requirements of the Measure are met. **It is therefore important that the public notices are displayed as soon as possible to avoid any unnecessary delay in the progress of the Scheme.**

If you are no longer the PCC Secretary, please pass these papers to the current Secretary who should let me have a note of his or her name and address.

Incumbents/priests-in-charge/area deans

It would be helpful if you would ensure that these notices and the draft Scheme are drawn to the attention of each congregation in the announcements at services during the consultation period.

If the PCC Secretary of any parish is not available to carry out these requirements, please could you arrange for these matters to be dealt with by someone else as soon as possible. I can send you the relevant forms on request. Please also let me know if there has been a recent change of Secretary in any of the parishes.

Circulation List

Church Commissioners

Historic England (formerly known as English Heritage)

All those on common tenure whose office will be abolished should the Scheme be made

Ms Liz Coleman, PCC Secretary, Ockley, Okewood & Forest Green

Mrs Joanna Cadman, PCC Secretary, Ewhurst

Mrs Pam Cuthbert, PCC Secretary, Capel

Mrs Jo Freeborough, PCC Secretary, Holmwood

Mrs Lesley Mears, PCC Secretary, Newdigate

Ms Stella Ayling, PCC Secretary, Wotton

Ms Sally McCance, PCC Secretary, Abinger

Ms Debbie Shortland, PCC Secretary, Westcott

Revd Andrew Coe, Team Rector, Surrey Weald

Revd Liz Richardson, Team Vicar, Surrey Weald

Revd Barbara Steadman-Allen, Team Vicar, Surrey Weald

Revd John Marsh, Curate, Ockley, Okewood & Forest Green

Revd Tony Berry, Rector, Abinger & Coldharbour & Wotton & Holmbury St Mary

Revd Mark Godson, SSM, Holmbury St Mary

The Lord Chancellor, Patron

JPMH Evelyn Esq, Patron

Bishop of Guildford, Patron

Church Patronage Trust, Patron

Revd Alan Jonas, Area Dean, Dorking Deanery

Revd Debbie Sellin, Area Dean, Cranleigh Deanery

Mrs Jane Schofield, Lay Chair, Dorking Deanery

Mr Kevin Garvey, Lay Chair, Cranleigh Deanery

Bishop of Dorking

Diocesan House, Quarry Street, Guildford, Surrey, GU1 3XG

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en Paul Bryer, Acting Archdeacon of Surrey & Archdeacon of Dorking
Mrs Shirley Dean-Webster, Churchwarden, Ockley, Okewood & Forest Green
Mr Tony Godby, Churchwarden, Ockley, Okewood & Forest Green
Mrs Susie Pickard, Churchwarden, Ockley, Okewood & Forest Green
Mr Peter Bennett, Churchwarden, Ockley, Okewood & Forest Green
Mrs Jane Harry, Churchwarden, Ewhurst
Mrs Jacqueline May, Churchwarden, Ewhurst
Mr Norman Ede, Churchwarden, Capel
Mrs Dineke van den Bogerd, Churchwarden, Capel
Mrs Catherine Bell, Churchwarden, Holmwood
Mrs Sue Wood, Churchwarden, Holmwood
Mr Sean Glynn, Churchwarden, Newdigate
Mr Paul Middleton, Churchwarden, Newdigate
Mr Peter Borrowdale, Churchwarden, Abinger
Mr Peter Evelyn, Churchwarden, Abinger
Mr John Roberts, Churchwarden, Coldharbour
Mrs Mary Hustings, Churchwarden, Coldharbour
Mr James Friend, Churchwarden, Wotton
Mrs Rosemary Wakeford, Churchwarden, Wotton
Mrs Liz Cave, Churchwarden, Holmwood
Ms Anne Rodell, Churchwarden, Holmwood
Mr Simon Mabley, Churchwarden, Westcott
Mr John Witt, Churchwarden, Westcott

SUMMARY OF MAIN PROVISIONS OF DRAFT SCHEME (NOT PART OF THE DRAFT SCHEME)

This draft Scheme provides for:

(i) transferring part of the area of the parish of Ockley, Okewood and Forest Green (containing the area known as Ockley) to the parish of Capel (the name of which shall be altered to "The Parish of Capel and Ockley") and for the church of St Margaret, Ockley to be a parish church in that parish;

(ii) the union of the benefice of Ewhurst and the benefice of Ockley, Okewood and Forest Green and, subject to (i) above, their constituent parishes, for the selection of the first incumbent of the new benefice and for his/her parsonage house to be that of the benefice of Ewhurst, for the transfer of the parsonage house of the benefice of Ockley, Okewood and Forest Green to the Guildford Diocesan Board of Finance as glebe and for the future patronage arrangements for the new benefice; and

(iii) the Surrey Hills Group Ministry to be amended by the removal of the benefice of Ockley, Okewood and Forest Green as a benefice in the said group

in the diocese of Guildford.

DRAFT

PASTORAL SCHEME

This Scheme is made by the Church Commissioners ("the Commissioners") this day of 201 in pursuance of the Mission and Pastoral Measure 2011 ("the 2011 Measure"), the Right Reverend Andrew, Bishop of Guildford, having consented thereto.

Alteration of areas of parishes and associated matters

1. (1) All that part of the parish of Ockley, Okewood and Forest Green which is stippled and lettered "A" on the annexed map shall be transferred to the parish of Capel (the name of which shall be altered to "The Parish of Capel and Ockley").

 (2) The church of Saint Margaret, Ockley, being a parish church of the parish of Ockley, Okewood and Forest Green, shall be a parish church of the parish renamed Capel and Ockley pursuant to clause 1(1) hereof.

Creation of new benefice and parish of Ewhurst with Okewood and Forest Green

2. (1) The benefice of Ewhurst and the benefice of Ockley, Okewood and Forest Green in the diocese of Guildford shall be united to create a new benefice which shall be named "The Benefice of Ewhurst with Okewood and Forest Green".

 (2) The parish of Ewhurst and, subject to clause 1 hereof, the parish of Ockley, Okewood and Forest Green shall also be united to create a new parish which shall be named "The Parish of Ewhurst with Okewood and Forest Green" and shall comprise the area of the new benefice.

 (3) The church of Saint Peter and Saint Paul, Ewhurst, being the parish church of the parish of Ewhurst, and the church of Saint John the Baptist, Okewood, being a

parish church of the parish of Ockley, Okewood and Forest Green, shall both be parish churches of the new parish.

(4) The new benefice and parish shall belong to the archdeaconry of Surrey and the deanery of Cranleigh.

(5) The first incumbent of the new benefice may be selected by the Bishop of Guildford after consultation with the other patrons of the new benefice and the parochial church council of the parish comprising the area of the new benefice.

(6) The parsonage house of the benefice of Ewhurst (known as The Rectory, The Street, Ewhurst, Cranleigh, GU6 7PX) shall be the place of residence of the incumbent of the new benefice.

(7) The parsonage house of the benefice of Ockley, Okewood and Forest Green (known as The Rectory, Stane Street, Ockley, Dorking, RH5 5SY), together with the site and appurtenances thereof and the grounds usually occupied and enjoyed therewith, shall without any conveyance or other assurance be transferred to the Guildford Diocesan Board of Finance to be held by the said Board as part of the diocesan glebe land of the diocese of Guildford.

(8) Subject to clause 2(5) hereof, the right of presentation to the new benefice shall be exercised alternately with the first turn belonging to Her Majesty in right of Her Crown exercisable by the Lord Chancellor on Her behalf; and jointly by the Bishop of Guildford in his corporate capacity; and John Patrick Michael Hugh Evelyn, Esquire, of Kempslade Farm, Abinger Common, Dorking, RH5 6JR.

Amendment of group ministry

3. Clause 9(1) of a Scheme made by the Commissioners in pursuance of the 2011 Measure on the 18th day of December 2014 providing for the establishment of a group ministry to be known as "The Surrey Hills Group Ministry" for the new benefice of Abinger and Coldharbour and Wotton and Holmbury Saint Mary, the benefice of Westcott and the benefice of Ockley, Okewood and Forest Green shall be amended by the benefice of Ockley, Okewood and Forest Green ceasing to be held as a benefice in the said group ministry.

Coming into operation of this Scheme

4. If upon the date on which this Scheme is made no person holds an ecclesiastical office under Common Tenure which will be terminated by this Scheme and is in receipt of a stipend and/or other emoluments of office, including accommodation, this Scheme shall come into operation on the first day of the month following the said date; but if on the said date any person holds such an office this Scheme shall come into effect six months thereafter or on such earlier date on which all such offices have been vacated.

In witness whereof the Church Commissioners have caused their Common Seal to be hereunto affixed.

SIGNED by the Right Reverend Andrew,)

Bishop of Guildford.)

Executed as a Deed by the affixing of)
)
the Common Seal of the Church)
)
Commissioners in the presence of:-)

AUTHENTICATING OFFICER

Notes by the Diocesan office (not forming part of the draft Scheme)

The rationale behind the diocesan proposals is as follows:

The aim of the proposed Scheme is to ensure ongoing vibrant mission and ministry, underpinned by financial viability, in the affected parishes of Ewhurst; Ockley, Okewood and Forest Green; and Capel.

The transfer of that part of the parish of Ockley, Okewood and Forest Green containing Ockley to the parish of Capel is due to there being natural links between the two villages, with both looking to Dorking. The team vicar at Capel would welcome moving up from 0.5 stipend to full time.

The proposed new benefice and parish of Ewhurst with Okewood and Forest Green is to address the villages of Okewood, Forest Green and Walliswood looking to Ewhurst and Cranleigh rather than Dorking. The benefice's incumbent would be full time.

Publication of this draft Scheme has been approved by the Church Commissioners but does not mean that they have taken a view on the merits of the diocesan case.

If they receive representations against the draft Scheme, the Commissioners will send all representations, both for and against, to the Bishop whose views will be sought. Individual representors will then receive copies of the Commissioners' correspondence with the Bishop (including copies of all the representations) and they may comment further in writing to the Commissioners in light of the diocesan response if they so wish.

If there are no representations against the draft Scheme, the Commissioners will make the Scheme and arrange for it to be brought into effect.

Clause 2(5)

It is intended to appoint a priest-in-charge to the current benefices of Ockley, Okewood and Forest Green; and Ewhurst as soon as possible and this clause has been included to allow the Bishop to select said priest to become the first incumbent

of the proposed new benefice of Ewhurst with Okewood and Forest Green. The other patrons and parishes concerned will be fully consulted over this appointment. If it is not possible to make this appointment before the Scheme comes into effect the first incumbent of the new benefice may then be selected either by the Bishop under the authority contained in the clause above or appointed under the Patronage (Benefices) Measure 1986, as the Bishop shall determine.

Coming into effect clause

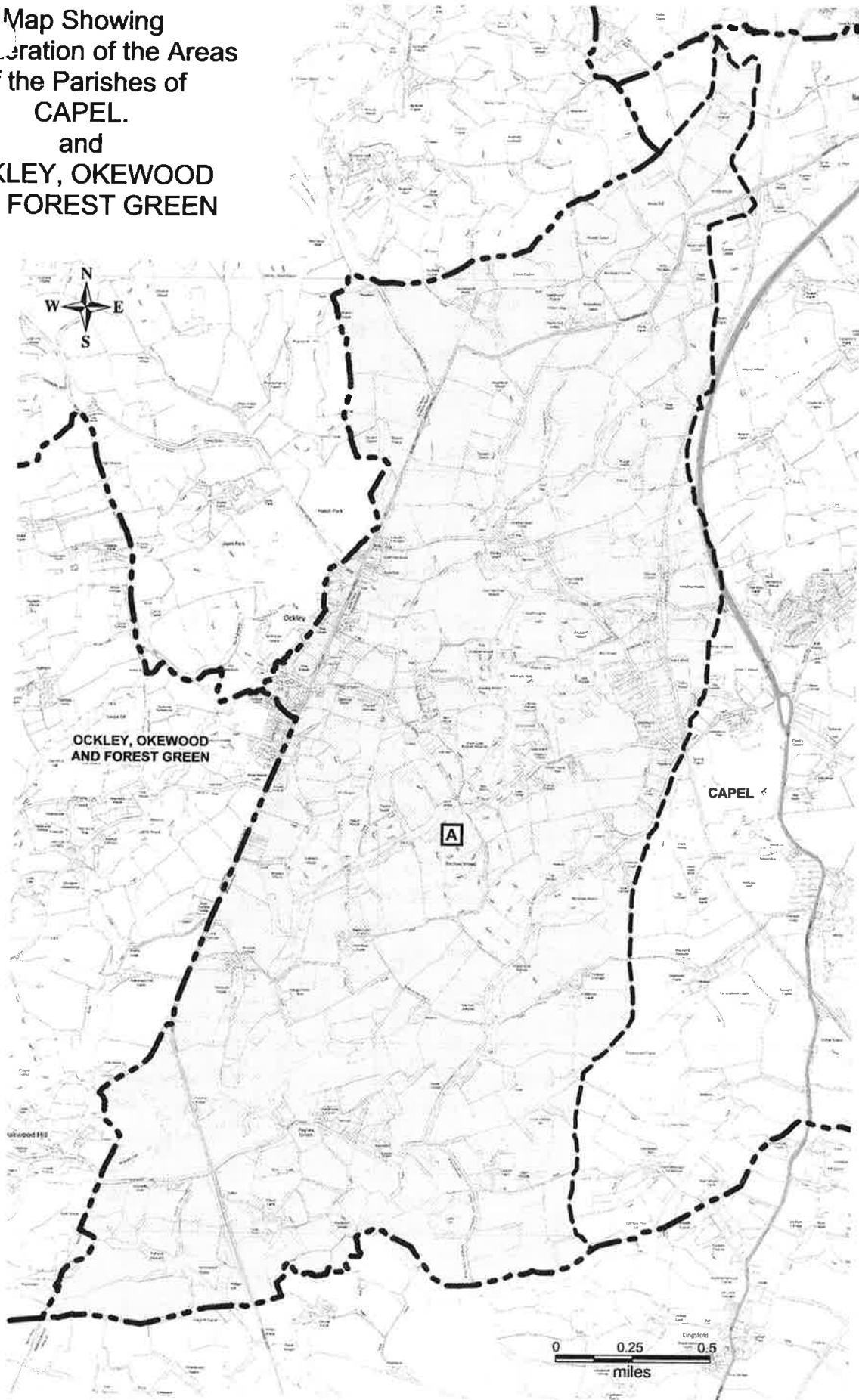
Under the provision of s39(3) of the Mission and Pastoral Measure 2011 it is mandatory for a Pastoral Scheme which would have the effect of causing any ecclesiastical office held under Common Tenure the holder of which is in receipt of a stipend and/or accommodation to cease to exist to include the provision in clause 4 delaying the coming into effect of the Scheme for up to six months after it is made. This is to give such an office holder who would be dispossessed an opportunity to find another post before the Scheme takes effect, and if not appointed to another office he or she may become eligible for compensation. For the avoidance of doubt this provision is included in all cases where the possibility of such dispossession could arise but the six month delay provision will only become operative if someone in receipt of a stipend and/or accommodation, other than such a person who is named in the Scheme as the first holder of a new office, is actually in post on the day the Scheme is made. Generally any such persons will agree to resign and be relicensed to the new benefice in order to bring the Scheme into effect without delay.

In this case, it is the Bishop's intention to license the Reverend John Marsh to the benefice of Surrey Weald with special pastoral care for the re-named parish of Capel and Ockley (and providing clerical assistance to the Reverend Elizabeth Richardson, one of the two team vicars there, who will become full time) and also to the benefice of Ewhurst with Okewood and Forest Green.

Churches etc

This Scheme does not alter the existing status of any of the other churches, chapels of ease or licensed places of worship in the affected parishes.

Map Showing
the Alteration of the Areas
of the Parishes of
CAPEL
and
OCKLEY, OKEWOOD
AND FOREST GREEN



A - Part of the parish of Ockley, Okewood and Forest Green

Glossary of words commonly used in Pastoral Reorganisation

A fuller version is available in the Code of Recommended Practice to the Mission and Pastoral Measure 2011

(<https://www.churchofengland.org/clergy-office-holders/pastoralandclosedchurches/mpm2011code.aspx>)

Archbishop	Senior bishop with authority over a Province. In England, either Canterbury or York.
Archdeacon	An office held by a senior member of clergy appointed by the bishop with an administrative responsibility over an archdeaconry. Some of their duties are laid down by law but in other respects vary according to diocesan practice: they include care for church property.
Archdeaconry	Sub-division of the diocese over which an archdeacon has administrative responsibility.
Benefice	An ecclesiastical office carrying certain duties. An incumbent's benefice is therefore not a geographical area (see parish) but the office to which the holder is appointed and may comprise one or more parishes. A benefice may be a rectory or vicarage and an incumbent is therefore either rector or vicar.
Bishop	In the Church of England the diocesan bishop is the central focus of organisation and ministry within a diocese. The Bishop is the chief pastor and authority and shares the cure of souls with all the incumbents of that diocese and is also the chief representative of the diocese in the work of the wider church. May be assisted by suffragan or assistant bishops.
Common Tenure	The basis on which all Church of England offices will eventually be held under the Ecclesiastical Offices (Terms of Service) Measure 2009. Existing holders of freehold offices may decide not to opt-in to Common Tenure but new office holders will be on Common Tenure.
Chapel of Ease	A consecrated church that it is not a parish church. Originally within a parish that had a parish church, for the ease of parishioners who could not attend the parish church.
Church Representation Rules	Schedule 3 to the Synodical Government Measure 1969 but updated as a separate booklet. They contain the mechanism for the setting up of representative bodies in the Church of England from parochial church councils to the House of Laity of the General Synod.
Cure of Souls	'Cure' means 'care'. The bishop has the universal cure of souls in a diocese but, subject to this, the incumbent of a benefice (or team rector and team vicar(s) in a team ministry) has the exclusive cure of souls within his or her parish or parishes. The expression should not be confused with the more general phrase 'pastoral care'.
Deanery	A sub-division of an archdeaconry usually comprising between 10 and 20 parishes.
Declaration of closure for regular public worship	The act of closing a church for public worship under the Mission and Pastoral Measure 2011.
Diocesan Board of Finance	A company constituted by the diocesan synod and regulated by the Companies Acts. A board of finance holds property for Church of England purposes, transacts business in that connection and acts as a committee of the diocesan synod. It normally also acts as the diocesan trust.
Diocesan Mission and Pastoral Committee	Statutory Committee established by the Mission and Pastoral Measure 2011. Its duty is to review the arrangement for pastoral supervision in the diocese and, as appropriate, to make recommendations to the bishop.
Diocese	One of 41 main territorial units of the Church of England over which a bishop has responsibility. Divided into archdeaconries, deaneries and parishes.
District Church Council	If a parish comprises two or more places of worship or churches then individual councils can be set up for the districts in which each place of worship or church is situated to exercise such functions as may be delegated by the parochial church council.
Glebe	Land or buildings vested in the Diocesan Board of Finance that either provides a rental income to help pay for stipends and clergy housing or provides housing for those involved in the cure of souls.
Group Council	Where a group ministry is established the parochial church councils of the individual parishes can form a group council to act in the area as a whole in such matters as the individual PCCs together decide.
Group Ministry	An arrangement, authorised by the Mission and Pastoral Measure 2011 whereby the clergy of two or more separate benefices can assist each other to make the best possible provision for the cure of souls in the area as a whole.
Incumbent	Holder of a benefice (which can be either a freehold or a Common Tenure office) – and can be either a rector or a vicar - with responsibility for the cure of souls. May be assisted by a curate, deacon, licensed lay worker, retired priest etc.
Interested Party	One of the statutory persons or bodies that the Diocesan Mission and Pastoral Committee is required to consult in accordance with s.6 / 21 of the Mission and Pastoral Measure 2011.

Glossary of words commonly used in Pastoral Reorganisation

Joint Parochial Church Council	Where a benefice comprises two or more parishes the parochial church councils of the individual parishes can form a joint parochial church council to act in the benefice as a whole in such matters as the individual PCCs together decide.
Leave to Appeal	Any person who makes a representation to the Commissioners against a pastoral scheme (but not a pastoral order) has a right to apply for leave to appeal to the Judicial Committee of the Privy Council against a decision of the Commissioners to proceed notwithstanding that representation.
Members ('Other') of a Team Ministry	May be clerical or lay (see s.34 of Mission and Pastoral Measure 2011). They share the pastoral care of the area with the team rector and team vicars, but NOT the cure of souls.
Mission and Pastoral Committee	A Committee of the Commissioners' Board of Governors which makes decisions on representations on pastoral, houses and glebe matters. It is chaired by the Third Church Estates Commissioner.
Mission and Pastoral Measure 2011	The Measure of the General Synod which authorises changes in pastoral reorganisation. Designed to "make better provision for the cure of souls". Part of the law of the land and equivalent to an Act of Parliament.
Parish	The basic geographical unit over which an incumbent has cure of souls. There may be several parishes within the area of one benefice.
Parish Centre of Worship	An unconsecrated Place of Worship designated by the bishop under s.43 of the Mission and Pastoral Measure 2011 whereupon for most purposes (other than marriage) it is regarded as a parish church.
Parish Church	A consecrated building in a parish in which, subject to canon law, the statutory services must be held. Parishioners have a right to be married, baptised etc. in the parish church. S.41(2) of the Mission and Pastoral Measure 2011 requires that any building which is to become a parish church must be approved by the bishop, subject to the bishop having consulted both the Diocesan Pastoral Committee and the Diocesan Advisory Committee.
Parochial Church Council	Representative body of parishioners elected from those on the electoral roll in accordance with the Church Representation Rules. Usually chaired by the incumbent.
Parsonage House	The official place of residence of an incumbent of a benefice. The house belongs to the incumbent in right of their office.
Pastoral Order	A document which effects changes in pastoral reorganisation made under the Mission and Pastoral Measure 2011. Differs from a pastoral scheme mainly in that it deals with lesser matters.
Pastoral Scheme	A document which effects more complex or significant changes in pastoral reorganisation made under the Mission and Pastoral Measure 2011.
Patron	The person or body owning an advowson (i.e. right to present a priest to a benefice) who may be a private individual or a corporation (ecclesiastical or lay).
Plurality	The holding of two or more benefices by one incumbent who then has the freehold of all the benefices. This can only be authorised by a scheme or order under the Mission and Pastoral Measure 2011.
Priest in Charge	A priest (who has not been presented by the patrons and does not become the incumbent) given charge of a benefice to which the right of presentation has been suspended.
Representations	The Mission and Pastoral Measure 2011 requires that any draft scheme or order be published and made available to the public. Any person can make written representations to the Commissioners either for or against what is proposed.
Team Council	In a team ministry a team council can be established, either under the authority of a scheme or under the Church Representation Rules. Such a council is similar to a joint parochial church council and provides a formal structure for all the parishes in the team to discuss matters of mutual concern.
Team Ministry	A special form of ministry whereby a team of clergy and possibly lay people share the pastoral care of the area of a benefice. Can only be established by a pastoral scheme.
Team Rector	The priest in a team ministry who heads the team and owns the property of the benefice but shares the cure of souls with the team vicars.
Team Vicar	A priest of incumbent status in a team ministry, other than the team rector, who shares the cure of souls with the team rector and other team vicars.